

CONTACT NO. _____
From:

DATE:

To,
The Sarpanch,
V.P. Sanvordem,
Sanguem - Goa

Sub: Request to issue Heirship Certificate.

Madam/Sir,

I the undersigned, Shri/Smt/Miss. _____
_____ R/o the above address
would kindly request you to please issue Heirship Certificate required by me to produce
to _____ for the purpose of
_____.

Further I would like to inform you that my _____ (Mention
the relationship with the deceased) has expired on _____ at
_____. I along with _____ nos family members are legally
heirs after the death of Shri/Smt. _____.

The details of the heirs are given below:-

Sr. No.	Name	Relationship with the deceased	Age

Kindly do the needful, I oblige.

Thanking You,

Your’s Faithfully,

Name & Signature

Panchayat Member Report.

Verified and confirmed that the heirs mentioned by the applicant are correct and
the request for issuing the Heirship Certificate may be granted on basis of
verification from the concerned ward member.

Ward Member Name & Signature