

CONTACT NO. \_\_\_\_\_  
From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE:

To,  
The Sarpanch,  
V.P.Sanvordem,  
Sanguem, Goa

**Sub: Transfer of House Tax Bearing H.No. \_\_\_\_\_, at  
\_\_\_\_\_, Sanvordem, Sanguem – Goa.**

Madam/Sir,

We/I the undersigned, Shri/Smt/Miss. \_\_\_\_\_  
\_\_\_\_\_ R/o the above address would kindly request you  
to please transfer my/our house/flat/ bungalow/ duplex/ villa/shop tax bearing H.No.  
\_\_\_\_\_, at \_\_\_\_\_, Sanvordem,  
Sanguem – Goa, from the name/name’s of \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ to my/our  
name/name’s i.e \_\_\_\_\_  
\_\_\_\_\_

We/I, hereby enclose, Deed of sale /Agreement of Sale/gift deed (Notorised)/ Affidavit  
cum NOC from the owner (Original)/ Legal heirs (Original), garbage declaration /Self-  
attested copy of Aadhar card / Self-attested copy of Death Certificate/ Self-attested copy  
of marriage certificate/ Self-attested copy of house tax receipt/Power of Attorney  
(Notorised), for your reference.

Hope you do the Needful.

Thanking You,

Your’s Faithfully,

\_\_\_\_\_  
Name & Signature

\_\_\_\_\_  
Name & Signature

**SELF DECLARATION**

I the undersigned \_\_\_\_\_, w/s/d of \_\_\_\_\_ and, major in age, Indian National, R/o \_\_\_\_\_, do hereby state on oath solemn affirmation as under:

- 1. I say that I have applied for **Transfer of house tax** bearing H. No. \_\_\_\_\_ at \_\_\_\_\_, Sanvordem, Sanguem – Goa as the same is purchased by me vide Deed of Sale / Gift Deed Ref. No. \_\_\_\_\_ dated \_\_\_\_\_.
- 2. I say that we have / do not have our own system / means of treating the garbage at the Society Level / Building premises.
- 3. I say that I will segregate the garbage arising out of my Flat/House/Shop at source and dispose the **wet garbage** as per the arrangement made by me/owner at my location at my own cost.
- 4. I say that I am well aware that the Panchayat is collecting **dry garbage** from the households in its jurisdiction and therefore I shall handover segregated dry garbage to the Panchayat as per the date specified by the Panchayat and if required, I shall make arrangement at my own cost to hand over the Garbage to the Panchayat. I further state that, any type of garbage will not be disposed / littered by me in the jurisdiction of V.P. Sanvordem nor any other jurisdiction other than Sanvordem, specially at the places marked as “No Garbage Dumping”. If found guilty than I undertake to pay the fines as applicable.
- 5. I say that I am well aware of the consequences for the default under Solid Waste Management Rules, 2016. Also, the Panchayat may revert the tax to its original records in case of any dispute.
- 6. I say that this Affidavit / Declaration is sworn by me in order to produce to the Sarpanch, Village Panchayat of Sanvordem, Sanguem - Goa for Transfer of house tax bearing H.No. \_\_\_\_\_ at \_\_\_\_\_ from the name of \_\_\_\_\_ to my name i.e. \_\_\_\_\_
- 7. I verify that the content of the above paras are true to the best of our knowledge and belief.

I hereby Confirm that what has been stated above is true and correct to the best of my knowledge, and nothing has been concealed therefrom. That, I agree to the automatic nullification of my request for consent/authorization/registration of my unit. I hold myself liable for perjury. falsehood, misrepresentation and/or omission and /or falsification or act of dishonesty for any fraudulent, fake or tampered documents that have been submitted.

**DEPONENT.**

**PLACE:**

**DATE:**

Affix photo

With across